



**HIMACHAL PRADESH HORTICULTURAL PRODUCE
MARKETING AND PROCESSING CORPORATION LTD
(A Government Undertaking)**

NIGAM VIHAR SHIMLA-2

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Reference No HPMC/Mktg/ Cartons/ Trays/2020-21-

**Expression of Interest (EOI) for empanelment of Manufacturers/ Suppliers for
purchase of Telescopic Corrugated Fibre Board (CFB) Cartons, Separators,
Trays and other allied items for Apples Season 2021-22.**

Expression of Interest (EOI) is invited for supply of Telescopic Corrugated Fibre Board (CFB) Cartons, Separators and Trays for packing of Apples from the reputed suppliers at hpmc Nigam Vihar Shimla-2 during the year 2021-22. The last date of receipt of offer is 20th May, 2021 up to 1.00 PM. The bid will be opened on the same day through video conferencing with the interested parties at 3.00 PM. The document details are also available online on the website of HPMC i.e. <https://hpmc.in> or can be obtained from the office of HPMC on any working day between 10.00 A.M. to 5.00 P.M. The interested suppliers are required to submit their offers in the format with requisite documents to Managing Director HPMC 3rd Floor Nigam Vihar Shimla -2 (HP). HPMC reserves the right to accept or reject any or all bids at any stage without assigning any reasons. All bids should be received either by speed post/ courier and no bids shall be accepted by hand.

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Managing Director

**EXPRESSION OF INTEREST (EOI) FOR PURCHASE OF CARTONS, SEPARATORS,
TRAYS AND ALLIED ITEMS FOR APPLES.**

Critical Dates for Submission of offers

Publishing Date*	:	04-05-2021, 5.00 PM
Document Download / Sale Start Date*	:	05-05-2021, 3.00PM
Submission Start Date*	:	05-05-2021, 3.00PM
Submission Closing Date*	:	20-05.2021, 1.00 PM
Opening Date*	:	20-05.2021, 3.00 PM

Fee Details

Earnest Money Deposit (EMD)*	:	Rs. 1.00,000/- (Bank Draft) only refundable.
Tender Document Fee	:	Rs 1,180/- (Bank Draft) Non Refundable

Note: The Original copies of EMD & Tender Fee Document along with bid document should reach at HPMC Nigam Vihar, Shimla on or before 20-05-2021 till 1.00 PM.

Offered rates for supply of Telescopic Corrugated Fibre (CFB) Cartons, Separators, Trays and other allied items for packing of Apples are to be submitted through offline mode only in two covers i.e. Technical details & financial details containing documents mentioned below and DD of Bid document Fee and Earnest Money Deposited etc. The Financial details should contain only rates offered per piece of Cartons and in case of Trays and Separators, the rates should be quoted for bundle containing 100 pieces. For allied items, the rate should be quoted for per piece.

Two Covers:

Cover 1:

Fee/EMD Fee/Technical Specification

Technical Specification shall contain all the specifications of cartons to be supplied fulfilling conditions specified in general terms and condition of the Bid document along with list of documents required below. Bidders should submit Earnest Money Deposit (EMD) of Rs. 1,00,000/- (Rupees One Lakh only) & Tender Fee of Rs 1,180/- (Rs One Thousand One Hundred Eighty only) by way of Demand Draft/ NEFT/ RTGS drawn in favour of “The Managing Director, HPMC Ltd. Nigam Vihar Shimla-2. The Earnest Money Deposit is non-interest bearing and will be returned to the bidders one year after completing the supplies in good conditions. The offers without submitting EMD & Tender Document Fee will be rejected.

Important Note: EMD & Tender Document Fee received after the due date and time will not be entertained and will be summarily rejected.

List of Documents to be submitted in Technical cover:

The photocopy of the following documents duly self attested should be submitted in the technical bid cover by the bidders in the same order as mentioned below.

Sr. No.	List of Documents/ Technical Specifications.
1	Scanned Copy of EMD & Bid Document deposited in shape of DD.*in case of NEFT scanned copy of transaction ID may be given.
2	A copy of ITR for Financial Year 2019-20.
3	Balance Sheet and Profit & Loss account for the last 3 years showing minimum turnover of one crore per year of the items being offered in the tender.
4	A copy of latest GST return and 3 “B”.
5	Documents in support of Manufacturer & authorised supplier (from the manufacturer)
6	A copy of GST Number and PAN No.
7	A copy of MSME certificate if any.

Cover 2: THE FINANCIAL DETAILS (BOQ) SHALL CONTAIN THE FOLLOWING:

The financial offer shall contain only price per piece for Cartons & allied items & per bundle in case of Trays & Separators of 100 No each + GST extra FOR anywhere in Himachal Pradesh. The interested Parties shall quote the rates in the financial format (BOQ) only. The Financial format (BOQ) shall contain the following:-

1. The rates should be quoted for per piece/Bundle. The rates for each item should be independent of other items.
2. The offered rates should contain Basic price, GST for each item separately and shall be entered by the bidder in the prescribed column of the offer sheet.
3. The format shall contain only the price list.
4. The rates quoted should be FOR in Himachal Pradesh.
5. The price of items quoted if found is less in the open market will attract blacklisting of firm for future supplies to HPMC.

BOQ: - Supply of Cartons, Separators Trays and other allied items for packing of Apples during-2021-22.

Sl. No.	Item Description	Quantity	Rate	GST	Total
1	Cartons Item:-				
1.01	Telescopic Carton (3+3) Ply, White Colour both Inner & Outer, 20 Kg capacity. Size:- inside dimension of outer side (L 504 X B 303 X H 280) and inner dimension of inside (L 500 X B 300 X H 280)	1.00			
1.02	Telescopic Carton (3+3) Ply, Outer White & Inner Brown Colour, 20 Kg capacity. Size:- inside dimension of outer side (L 504 X B 303 X H 280) and inner dimension of inside (L 500 X B 300 X H 280)	1.00			
1.03	Telescopic Carton (3+3) Ply, Brown Colour, Size 20 Kg capacity. Single Virgin Size:- inside dimension of outer side (L 504 X B 303 X H 280) and inner dimension of inside (L 500 X B 300 X H 280)	1.00			
1.04	Telescopic Carton (3+3) Ply, Brown Colour, 20 Kg capacity. Double Virgin Size:- inside dimension of outer side (L 504 X B 303 X H 280) and inner dimension of inside (L 500 X B 300 X H 280)	1.00			
1.05	Telescopic Carton (3+3) Ply, White Colour both Inner & Outer, 10 Kg. capacity Size:- inside dimension of outer side (L 504 X B 303 X H 160) and inner dimension of inside (L 500 X B 300 X H 160)	1.00			
1.06	Telescopic Carton (3+3) Ply, Outer White Colour & Inner Brown Colour, 10 Kg capacity. Size:- inside dimension of outer side (L 504 X B 303 X H 160) and inner dimension of inside (L 500 X B 300 X H 160)	1.00			
1.07	Telescopic Carton (3+3) Ply, Brown Colour, 10 Kg capacity. Single Virgin Size:- inside dimension of outer side (L 504 X B 303 X H 160) and inner dimension of inside (L 500 X B 300 X H 160)	1.00			
1.08	Telescopic Carton (3+3) Ply, Brown Colour, 10 Kg capacity. Double Virgin Size:- inside dimension of outer side (L 504 X B 303 X H 160) and inner dimension of inside (L 500 X B 300 X H 160)	1.00			

2	Trays Items :				
2.01	Manufactured at Automatic Plant per Bundle of 100 Trays Size:- dimension of outer side (L 500 X B 300) Note:- (Rate should be quoted per bundle of 100 Trays)	100 Pieces			
2.02	Manufactured at Semi Automatic Plant per Bundle of 100 Trays Size:- dimension of outer side (L 500 X B 300) Note:- (Rate should be quoted per bundle of 100 Trays)	100 Pieces			
3	Separator Items :				
3.01	3 Ply Size:-(L 500 X B 300) 8 Kg. per 100 Pcs Bundle Note:- (Rate should be quoted per bundle of 100 Sheets)	100 Pieces			
3.02	3 Ply Size:-(L 500 X B 300) 9 Kg. per 100 Pcs Bundle Note:- (Rate should be quoted per bundle of 100 Sheets)	100 Pieces			
3.03	3 Ply Size:-(L 500 X B 300) 10 Kg. per 100 Pcs Bundle Note:- (Rate should be quoted per bundle of 100 Sheets)	100 Pieces			
4	Strapping Machine, Strapping Roles & Adhesive Tape				
4.1	Strapping Machine with accessories & Make	1.00			
4.2	Strapping Rolls with make	1.00			
4.3	Adhesive Tape 2' & 3'	1.00			

Note:

- (1) Single Virgin in case of brown carton means that outer walls of both the Outer & inner of apple Carton should be of virgin Kraft Paper & inner walls should be of Kraft Paper with Media Paper used for corrugation.
- (2) Double Version in case of brown carton means all the 4 walls of both the pieces of telescopic apple carton should be of Virgin Kraft Paper with Media paper used for corrugation.
- (3) In case of white carton the outer walls should be of Virgin Kraft Paper & inner walls should be of Kraft Paper with Media Paper used for corrugation where outer is white & inner is brown.
- (4) In case of White + White the outer walls should be Virgin Kraft & Inner walls should be of Kraft Paper with media paper used for corrugation.

GENERAL TERMS AND CONDITIONS
(Instructions to Bidders)

1. Offer must be filled through offline mode only. The rates in prescribed format should be filled clearly and rate of GST should be quoted separately. The prices shall be on FOR basis anywhere in Himachal Pradesh.
2. Samples must be submitted and delivered in person or through their authorized representative in hpmc Head Office situated at 3rd floor Nigam Vihar, Shimla-2. Sample should bear a sealed label, marked with the offering Party's name and address. All instructions regarding the Samples specified in the notice should be complied with, the successful parties shall deposit their samples after 15 days of the approval of the offer.
3. Earnest money of Rs.1,00,000 (Rupees One Lakh each only) (refundable) & Tender Document Fee of Rs 1000/- in the shape of Bank Draft/ NEFT/ RTGS be deposited in favour Managing Director HPMC Ltd. Nigam Vihar, Shimla -2 and should be deposited in technical bid cover without which tender will be considered invalid.
4. The offer must be accompanied by Goods & Services Tax (GST) clearance certificates showing the clearance of taxes up to 31st March of the preceding year.
5. The purchase Committee reserves the right of rejection /approval of all or any of the offer(s) without assigning any reasons thereto and reserves the right to negotiate with any of the offer deemed necessary and to award parallel rate contract to any or the entire participating offer.
6. No offer will be considered unless all the documents are properly signed.
7. The rates should be quoted FOR destination anywhere in Himachal Pradesh.
8. The Pre- dispatch inspection will be done by a team appointed by the Managing Director Horticultural Produce Marketing & Processing Corporation Ltd. Nigam Vihar Shimla -2. Four sets of samples on random basis shall be drawn by the inspecting team out of the lot of not more than 25,000 boxes at a time offered for dispatch in the presence of suppliers from their premises as per IS specifications for testing. There will be no re-testing or re-inspection if the first sample fails. The dispatch instructions will be issued by the Corporation on favourable pre-dispatch test report from the inspection team. The third party assessment shall be done in this regard. The charges of testing shall be borne by the Parties concerned.
9. Inspection of the cartons will be done by the representative/ authorised person of HPMC Ltd. and tests will be conducted at Horticulture Department Laboratory at Navbahar. Final payment shall be subject to the material passing such test satisfactorily.
10. The offering parties will furnish detail regarding the total production capacity of their unit, monthly supply schedule, details of machinery and testing facilities available with them or of the Manufacturer with whom he will be making supply tie up.

11. The GST and other applicable taxes etc. be indicated separately otherwise rates will be deemed to be inclusive of such levies/taxes and no future increase in duty /taxes will be allowed
12. The interested parties may quote their offer for entire items as well as exclusively for any one of the item
13. The last date of receipt of offer is 20th May, 2021 up to 1.00 P.M. The bid will be opened on the same day through video conferencing with the interested parties at 3.00 P.M.
14. The Bank details of our account for deposit of EMD & Tender Document through RTGS/ NEFT.
- Account No 04353300007
Account holder name M/S HPMC Ltd
IFSC Code HPSC0000435
Bank name HP State Cooperative Bank Ltd Shimla-2
15. Specifications of the Cartons to be procured will be as under:-

S. N	Constituents	Quality Parameters	
		Telescopic Carton (for 20 KG Apples)	Telescopic Kullu Carton (for 10 KG Apples)
1	Dimensions (mm) Length X Breadth X Height)	504 X 303 X 280 (outer \pm 2 mm) 500 X 300 X 280 (inner \pm 2 mm)	504 X 303 X 160 (outer \pm 2 mm) 500 X 300 X 160 (inner \pm 2 mm)
2	No. of Plies (Corrugated Fibre Board)	6 Plies (Three outer, Three inner)	6 Plies (Three outer, Three inner)
3	Tare weight (in Grams)	950 \pm 2%	550 \pm 2%
4	Gramm age Gms/ CM ²	210/160/250 (inner) 220/160/183 (outer)	210/160/250(inner) 220/160/183(outer)
5	Bursting Strength (Kg/ CM ²)	18 \pm 2%	14 \pm 2%
6	Compression Strength(kgf) at 27 \pm 2 $^{\circ}$ c for 24 Hrs. and humidity 65 \pm 2%	450 \pm 5%	450 \pm 5%
7	Cobb Value (Water Absorption)gms/ m ² for 3030 minutes	<120 \pm 5%	<120 \pm 5%
8	Moisture % age (at the time of testing)	No less than 8 % and not more than 9%.	Not less than 8 % and not more than 9%.
9	Direction/ Type of Flute	Vertical/ Narrow	Vertical / Narrow
10	Style of Carton	Telescopic (0320)	RSC (0201)
11	Manufactures Joint	By Staple Pins/ Gluing	By Staple Pins/ Gluing

16. Other Specifications:-

- (i) Flap and bend Test:- The flaps of the inner and outer piece of the box shall be capable of being folded through 180 Degree inside and then back through 180 degree angle along with the line of creasing without showing any sign of cracking splitting. The flaps on bottom and top will be together and no space is to be left in between.

- (ii) **Hygienic requirement:-** To comply with the hygienic requirement, materials on or incorporated in the finished box shall :-
- a) Be substance prohibited any relevant regulatory authority or
 - b) Contaminate the packed contents to a level likely to adversely affect its odour or colour.
 - c) The adhesive used for pasting of the various plies of the board shall be of high quality free from silicate and water resistance of neutral PH reaction No. acidic or alkaline material be used.
- (iii) **Slots and Holes:-** For handling, there should be a slot of 7 cm long and 2 cm wide in the centre of shorter sides of the cartons on each side.
- (iv) **Stitching Wire:**
- a) Stitching wire shall be flat corrosion resistant and not less than 2.4 mm wide and 0.5mm thick.
 - b) The crown of each stitch shall be not less than 10 mm long
 - c) The centre to centre spacing of stitches shall not exceed 65 mm.
 - d) There will be 2 joints each on top and bottom telescopic cartons, of course on alternative corners in top and bottom portions.
 - e) Staple wire will be fixed on the outer side of the cartons, outer parts of the cartons shall have joints inside. However, joints should be very smooth and may not harm fruit inside the box.

Marketing and Identification:

- a) Batch or lot No. should be given both on top and bottom piece of the cartons. This has to be the same on both the pieces.
- b) Manufactures name and trade mark should also be embossed both on top and bottom piece of the carton.

17. Printing:

Both side of the cartons a rectangular space measuring 31.5 cm in length and 10 cm in breadth with 0.5mm thickness of the boundary line with red & Black or other two colours should embossed for the convenience of the growers to put their stencils and trade name of the orchard. Carton to be supplied should bear the marketing “for sale through HPMC/ Himfed only”.

18. Delivery:

- a) Each party is required to supply as per schedule given below immediately on the receipt of the supply order.
- b) The entire supplies of the cartons will be completed within 10 days from the receipt of supply order. The supply order of the parties, who fail to supply prescribed quantity of carton by due date, will be treated as cancelled and shortfall would be made good from other supplier at the cost and risk of the defaulters.
- c) The supply should be made in bundles containing 10 outer and 10 Inner per bundle invariably.

- d) The supplier should reach at destination within 7 days from the date of inspection of the material.
- e) Each supply should accompany the copy of supply order placed on the party.

19. Price Fall:

The price charged for the cartons supplied under this order by the supplier shall in no event exceed the lowest price at which the supplier sells the cartons or offers to sell carton of identical description to any persons/organization or any department of the Central Government or any department of State Government (except the hpmc under condition No. 13 ibid) or any statutory undertaking of the Central or State Government as the case may be during the period till all supply orders placed during the period of the supplies is completed.

If at any time ,during the said period the supplier reduces the sale price ,sells or offers to sell such cartons to any person/or any organization or any Department of central Government or State Government or any Statutory undertaking of the Central or state Government, as the case may be, at a price lower than the price agreed under this supply order, he shall forthwith notify such reductions or sale or offer of sale to the hpmc and the price payable under the supply order, for the cartons supplied after the date of coming in to force of such reduction or sale, or offer of sale shall stand correspondingly reduced and the payment will be made on such reduced prices.

20. Earnest Money

In case the party fails to supply cartons as per terms and condictions specified above, the earnest money lying with the Corporatation shall be forfeited. Besides this, the party may be black listed/debarred for further dealing.

**All the mentioned necessary that is technical and financial document should reach office of H.P.M.C Shimla on or before 20/05/2021 by hand or by post .Postal confirmation shall be sought from the office of the H.P.M.C through e mail before 20/05/2021.

All disputes shall be settled within the jurisdiction of the Courts of H.P. at Shimla.

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Managing Director